

SENATE 7 July 2015

FROM: Interim Academic Registrar

Term Dates 2016/17**Purpose and Recommendation(s)**

The proposed University Academic Calendar for 2016/17 is presented to Senate for approval.

**Paper history**

Senate approved the terms dates for 2015/16 at its meeting of February 2015 (SEN/6587, Minute 6561 refers). Senate also noted the indicative dates for 2016/17, 2017/18 and 2018/19. The information relating to 2016/17 is returning to Senate for approval following further consultation across the University.

**Background and summary**

The University requires its term dates to be published in advance of each academic year to inform applicants and current students as well as all staff.

Term dates

The formal University term dates for 2016/17 for publication on the website are:

Autumn Term: 26 September 2016 to 16 December 2016

Spring Term: 16 January 2017 to 31 March 2017

Summer Term: 24 April 2017 to 7 July 2017

Term 4 (Normal): 10 July 2017 to 8 September 2017

Term 4 (Extended): 10 July 2017 to 15 September 2017

Enrolment (Week 0)

Induction, Registration and Enrolment week: 19 September 2016 to 23 September 2017.

University closures

Christmas break: Monday 26 December 2016 to Friday 30 December 2016 inclusive

Easter break: Wednesday 12 April 2017 to Tuesday 18 April 2017 inclusive

Dates notified to external bodies

The dates to be notified to the Student Loans Company for the 30 week study and assessment period for which student maintenance and fee loans are provided to eligible students, following current SLC guidelines are:

Term 1: 26 September 2016 to 16 December 2016

Term 2: 16 January 2017 to 31 March 2017

Term 3: 24 April 2017 to 9 June 2017

The 52 week programme length to be notified to UKVI for full-time taught postgraduate students requiring a Tier 4 visa extends as follows:

Start date: 19 September 2016

End date: 15 September 2017

## **Issues and options considered**

In addition to the above, the following have been addressed:

- Alignment with the contract lengths for students in University accommodation;
- Schedule of payment due dates and direct debit collection dates;
- Periods during the year when Tier 4 students may and may not work full-time and how this is notified to the UKVI.

The calendar for years 2017/18 and 2018/19 were proposed to Senate in February 2015 for note. Further work needs to be done before these can be approved as final versions.

## **Linkage to University's strategic plan**

Objective 3: Improving the quality of learning opportunities for all our students;  
Objective 4: Competing more effectively.

## **Financial implications**

None directly.

## **Risk assessment/management**

Publication of the Academic Calendar mitigates the risk of misinformation to students with consequent recruitment, student satisfaction and contract risks.

## **Equality Impact assessment**

Calendar and term dates apply to all students and staff.

## **Who has been consulted**

Colleges, IPLC, LBIC, Finance, Commercial Services, Student Accommodation, UKVI Compliance, Registry, CMDS (50<sup>th</sup> Anniversary Project).

## **Attachments**

Calendar for 2016/17.

The Student and Web version for publication provides information directly relevant to students including the first and last days of term, vacation periods, University closure days, examination and resit examination periods and the date(s)/ week of graduation ceremonies.

The Internal working version adds information relevant to staff including periods in which PGT Boards, Award Boards, Progression Boards and Resit Boards take place, and the Confirmation and Clearing period.

## **References**

N/A

## **Person to contact for further information or to discuss the matter before the meeting**

Dr Jenny Rees, Interim Academic Registrar

AL/Jun-15  
Term Dates 2016-17.docx

WEEK NUMBERS 2016/17 (Proposal)									
Week N	Monday	to	Friday	M	T	W	Th	F	
0	19/09/2016	to	23/09/2016	Enrolment for new academic year					
Term 1 (Autumn)	1	26/09/2016	to	30/09/2016	T1 Begins				
	2	03/10/2016	to	07/10/2016					
	3	10/10/2016	to	14/10/2016					
	4	17/10/2016	to	21/10/2016					
	5	24/10/2016	to	28/10/2016					
	6	31/10/2016	to	04/11/2016					
	7	07/11/2016	to	11/11/2016					
	8	14/11/2016	to	18/11/2016					
	9	21/11/2016	to	25/11/2016					
	10	28/11/2016	to	02/12/2016					
	11	05/12/2016	to	09/12/2016				Winter Grad	
	12	12/12/2016	to	16/12/2016	Winter Examinations				T1 Ends
VAC	13	19/12/2016	to	23/12/2016					
	14	26/12/2016	to	30/12/2016	C	C	C	C	C
	15	02/01/2017	to	06/01/2017					
	16	09/01/2017	to	13/01/2017					
Term 2 (Spring)	17	16/01/2017	to	20/01/2017	T2 Begins and Winter Examinations				
	18	23/01/2017	to	27/01/2017					
	19	30/01/2017	to	03/02/2017					
	20	06/02/2017	to	10/02/2017					
	21	13/02/2017	to	17/02/2017					
	22	20/02/2017	to	24/02/2017					
	23	27/02/2017	to	03/03/2017					
	24	06/03/2017	to	10/03/2017					
	25	13/03/2017	to	17/03/2017					
	26	20/03/2017	to	24/03/2017					
	27	27/03/2017	to	31/03/2017					T2 Ends
VAC	28	03/04/2017	to	07/04/2017					
	29	10/04/2017	to	14/04/2017			C	C	C
	30	17/04/2017	to	21/04/2017	C	C			
Term 3 (Summer)	31	24/04/2017	to	28/04/2017	T3 Begins				
	32	01/05/2017	to	05/05/2017	C	Revision Week			
	33	08/05/2017	to	12/05/2017	Start of Examinations				
	34	15/05/2017	to	19/05/2017					
	35	22/05/2017	to	26/05/2017					
	36	29/05/2017	to	02/06/2017	C	Returners module selection begins			
	37	05/06/2017	to	09/06/2017					E
	38	12/06/2017	to	16/06/2017					
	39	19/06/2017	to	23/06/2017					
	40	26/06/2017	to	30/06/2017					
	41	03/07/2017	to	07/07/2017					T3 Ends
Term 4 (Extended)	Term 4 (Normal)	42	10/07/2017	to	14/07/2017	T4 Begins		Summer Graduation	
		43	17/07/2017	to	21/07/2017				
		44	24/07/2017	to	28/07/2017				
		45	31/07/2017	to	04/08/2017				
		46	07/08/2017	to	11/08/2017				
		47	14/08/2017	to	18/08/2017				
		48	21/08/2017	to	25/08/2017	Resit Examinations			
		49	28/08/2017	to	01/09/2017	C			
		50	04/09/2017	to	08/09/2017				
	V	51	11/09/2017	to	15/09/2017				
0	18/09/2017	to	22/09/2017	Enrolment for new academic year					

	Vacations
C	University Closed
T	First/last day of term
E	End of Assessment and Examination Period

WEEK NUMBERS 2016/17 (Proposal)										
Week N	Monday	to	Friday	M	T	W	Th	F		
0	19/09/2016	to	23/09/2016	Enrolment for new academic year						
Term 1 (Autumn)	1	26/09/2016	to	30/09/2016	T1 Begins					
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	3	10/10/2016	to	14/10/2016						
	4	17/10/2016	to	21/10/2016						
	5	24/10/2016	to	28/10/2016						
	6	31/10/2016	to	04/11/2016						
	7	07/11/2016	to	11/11/2016	PGT Boards					
	8	14/11/2016	to	18/11/2016						
	9	21/11/2016	to	25/11/2016						
	10	28/11/2016	to	02/12/2016						
	11	05/12/2016	to	09/12/2016				Winter Grad		
	12	12/12/2016	to	16/12/2016	Winter Examinations			Winter Grad	T1 Ends	
VAC	13	19/12/2016	to	23/12/2016						
	14	26/12/2016	to	30/12/2016	C	C	C	C	C	
	15	02/01/2017	to	06/01/2017	C					
	16	09/01/2017	to	13/01/2017						
Term 2 (Spring)	17	16/01/2017	to	20/01/2017	T2 Begins and Winter Examinations					
	18	23/01/2017	to	27/01/2017						
	19	30/01/2017	to	03/02/2017						
	20	06/02/2017	to	10/02/2017						
	21	13/02/2017	to	17/02/2017						
	22	20/02/2017	to	24/02/2017						
	23	27/02/2017	to	03/03/2017						
	24	06/03/2017	to	10/03/2017						
	25	13/03/2017	to	17/03/2017						
	26	20/03/2017	to	24/03/2017						
	27	27/03/2017	to	31/03/2017					T2 Ends	
VAC	28	03/04/2017	to	07/04/2017						
	29	10/04/2017	to	14/04/2017			C	C	C	
	30	17/04/2017	to	21/04/2017	C	C				
Term 3 (Summer)	31	24/04/2017	to	28/04/2017	T3 Begins					
	32	01/05/2017	to	05/05/2017	C	Revision Week				
	33	08/05/2017	to	12/05/2017	Start of Examinations					
	34	15/05/2017	to	19/05/2017						
	35	22/05/2017	to	26/05/2017						
	36	29/05/2017	to	02/06/2017	C	Returners module selection begins				
	37	05/06/2017	to	09/06/2017		Award Boards			E	
	38	12/06/2017	to	16/06/2017						
	39	19/06/2017	to	23/06/2017						
	40	26/06/2017	to	30/06/2017		Progression Boards				
	41	03/07/2017	to	07/07/2017					T3 Ends	
	Term 4 (Extended)	Term 4 (Normal)	42	10/07/2017	to	14/07/2017	T4 Begins		Summer Graduation	
43			17/07/2017	to	21/07/2017					
44			24/07/2017	to	28/07/2017					
45			31/07/2017	to	04/08/2017					
46			07/08/2017	to	11/08/2017					
47			14/08/2017	to	18/08/2017				Confirmation and Clearing	
48			21/08/2017	to	25/08/2017	Resit Examinations				
49			28/08/2017	to	01/09/2017	C	New Student online registration and module selection			
50			04/09/2017	to	08/09/2017					
V			51	11/09/2017	to	15/09/2017	Boards			
0	18/09/2017	to	22/09/2017	Enrolment for new academic year						

	Vacations
C	University Closed
T	First/last day of term
E	End of Assessment and Examination Period